18104, for the period November 1, 1981 through August 3, 1982. All orders, inquiries, and payments should be processed through Rothrock Motor Sales, Inc. It appears that Public Safety Productes, 2004 Babcock Boulevard, Pittsburgh, PA 15209, has created some confusion by distributing literature which indicates that all orders, inquiries, payments and deliveries to municipalities in counties west of a line north and south of State College must be processed through Public Safety Products. The Department of General Services has not received notice of nor approved any subcontracting arrangement or assignment of contract. All political subdivisions purchasing police vehicles through the "piggyback" program must go through Rothrock Motor Sales, Inc. (Saturday, February 27, 1982—Vol. 12, No. 9, page 853).

WORK SHOPS/CONFERENCES

Basic Grantmanship—This is a basic introductory course into state and federal grant programs—what they are, how to apply, how to write grant proposals, and locating sources of funds. Cost: $15. Dates and locations: April 1, 1982, Williamsport; April 29, 1982, Meadville; and May 6, 1982, Wilkes-Barre. For additional information on the above workshops or to register, contact: Department of Community Affairs, Municipal Training Division, P. O. Box 155, Harrisburg, Pennsylvania 17120, (717/787-5177).

Flood Plain Management Training--This one-evening training session explains basic state and federal floodplain management regulations. It discusses the purpose of these regulations, and what they require of municipalities. No charge for program. Dates and locations: April 1, Beaver County Courthouse, Beaver, Pennsylvania; April 14, Erie County Courthouse, Erie, Pennsylvania; April 15, Venango County Courthouse, Franklin, Pennsylvania; April 21, Wayne County Courthouse, Honesdale, Pennsylvania; and April 22, Monroe County Courthouse, Stroudsburg, Pennsylvania.

Municipal Employee Performance Evaluation—Course content includes performance appraisal systems, conflict and harmony, productivity and the employee, goals and objectives, and evaluation methods and forms. Cost: $15. Dates and locations: April 2, Williamsport; April 15, Meadville; May 13, Lancaster; May 20, Allentown.

Working With Volunteer Fire Departments—Program content includes maintaining local government/fire department relations, examining alternative funding sources, contracting for services vs. donations for services, mutual aid agreements, liabilities, and planning for future needs. Cost: $10. Dates and locations: April 27, King of Prussia; April 29, Whitehall Township; May 4, Grantville; May 12, Washington; May 25, Erie; and June 3, Wilkes-Barre.

Condo Conversion—This session will address the significant issues confronting the governing bodies of the localities in which condominium conversions are taking place. Topics include the Uniform Condominium Act of 1980 and its provisions; pending legislation; local ordinances, regulations and building codes; and roles and responsibilities of elected officials. This workshop is co-sponsored by the Pennsylvania League of Cities. Cost: $10. Dates and locations: April 5, 1982, Doylestown; and April 8, 1982, Exton.

Zoning Law and Administration for the Planner—This session will present legal procedures to be followed and an update on recent court decisions under the Pennsylvania Municipalities Planning Code (Act 247). Cost: $15. Dates and locations: April 21, 1982, Wilkes-Barre.

Road and Street Maintenance Conference--1982—"Hot Mix Paving"—The purpose of this one-day conference is to provide an overview of the composition and manufacture of asphalt concrete, its use and design options; cost effectiveness; equipment needs; pot-hole patching, sking patching, crack sealing. Cost: $20. Dates and locations: March 30, Uniontown; March 31, Coraopolis; April 1, Clarion; April 6, King of Prussia; April 7, Carlisle; April 13, Meadville; April 14, Clearfield; April 15, Altoona; April 27, Williamsport; April 28, Dickson City; and April 29, Whitehall Township.